

Deans, Department Heads, Management Services Officers, Administrative Assistants:

The memo below is being sent to the dlist-l listserv. Thank you for serving as one of the representatives for your department to receive this memo. Please distribute this message to colleagues in your department.

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March 24, 2020

To: Campus Community

Fr: Garry Mac Pherson, Vice Chancellor for Administrative Services

Re: **Campus COVID-19 Response**

As the campus continues to navigate through the COVID-19 response, I would like to share several new developments, most notably safety and security. Beginning today (5:00 PM), the Cheadle Hall exterior doors will remain locked and only those with a Campus ID card that provides them access, a key, or a fob key will be able to enter the building. If you need access to the building, you will need to notify your supervisor to obtain access. If you are considered an essential employee, you likely already have access to the building through one or more of the methods identified earlier. All buildings on campus will now default to locked both during the day and at night. We would also ask for your cooperation in locking office doors (where equipped with locking hardware) contained within buildings. Recent petty thefts in these spaces have been determined to be crimes of opportunity, such as unlocked doors, windows, or other points of access. All buildings on campus will now operate under the same conditions as described.

To ensure additional safety and security, all exterior bathrooms on campus are locked. Therefore, the only unlocked bathrooms available for use by our campus community members will be those that are located within another structure. We understand that this practice might be inconvenient; however, it is intended to make our campus safe. We will continue to assess conditions and when and where possible, and at one point in the future, we will restore access to these areas.

Lastly, we will be increasing the presence of UC Police Officers on campus to check for locked doors, infrastructure impacts, and overall security. We would also request that if you "see something that looks out of place, say something". With your help and assistance, we will soon be safely restoring access and egress to the campus. Thank you in advance for your help.